

General Data Protection Regulation (GDPR)

Information on data processing pursuant to Art. 13 and 14

We hereby inform you about the processing of your personal data and the data protection claims and rights to which you are entitled. The content and scope of the data processing depends to a large extent on the services you have commissioned.

WHO IS RESPONSIBLE FOR DATA PROCESSING AND WHO CAN YOU CONTACT?

Responsible for data processing:

Project Management Austria

Palais Schlick

Türkenstraße 25/2/21

1090 Vienna

Austria

Phone: +43 (0)1 319 29 21 - 0

eMail: office@pma.at

WHICH DATA IS PROCESSED AND FROM WHICH SOURCES DOES THIS DATA ORIGINATE?

We process the personal data that we receive from you within the framework of the business relationship. In addition, we process data that we have received from publicly accessible sources (e.g. media).

Personal data includes your personal details (name, address, contact data, date and place of birth, nationality, etc.) and identification data (e.g. ID card data). In addition, this may also include order data (e.g. payment orders), data from the fulfilment of our contractual obligations (e.g. information within the scope of the certification process), information from participation in association life (e.g. validity of membership, participation in events), advertising and sales data (e.g. registration for newsletters, subscription to magazines), documentation data (e.g. data from the registration process), data from the fulfilment of our contractual obligations (e.g. data from the fulfilment of our contractual obligations (e.g. data from the fulfilment of our contractual obligations).B. protocols of certification examinations), image and sound data (e.g. video or image recordings of events), information from your electronic interaction with Projekt Management Austria (e.g.

cookies), processing results generated by Projekt Management Austria itself, as well as data for compliance with legal and regulatory requirements.

FOR WHAT PURPOSES AND ON WHAT LEGAL BASIS IS THE DATA PROCESSED?

We process your personal data in accordance with data protection regulations.

- To fulfil contractual obligations (Art. 6 para. 1b GDPR):
The processing of personal data (Art. 4 No. 2 GDPR) is carried out in order to provide certification services, in particular to carry out our contracts with you and the execution of your orders as well as all activities required for the operation and administration of an association for the promotion of project management.
The purposes of the data processing depend primarily on the concrete product (e.g. certification examination, events).
- To fulfil legal obligations (Art. 6 para. 1c GDPR):
The processing of personal data may be necessary for the purpose of fulfilling various legal obligations.
- Within the scope of your consent (Art. 6 para. 1a GDPR):
If you have given us your consent to process your personal data, it will only be processed in accordance with the purposes specified in the declaration of consent and to the extent agreed therein. A given consent can be revoked at any time with effect for the future (e.g. you can object to the processing of your personal data for advertising and sales purposes if you no longer agree to a processing in the future).
- To safeguard legitimate interests (Art. 6 para. 1f GDPR):
If necessary, data processing beyond the actual fulfilment of the contract can be carried out to protect the legitimate interests of us or legitimate third parties within the scope of balancing interests in favour of Projekt Management Austria or legitimate third parties. In the following cases, data processing is carried out to safeguard legitimate interests:
 - Measures for business management and further development of services and products;
 - Measures for the protection of employees* and customers* as well as property of the association;
 - Measures to prevent and combat fraud;
 - In the context of legal prosecution;
 - Examination and optimisation of procedures for needs analysis and direct contact with customers;
 - Advertising or market and opinion research, unless you have objected to the use of your data in accordance with Art 21 GDPR.

WHO RECEIVES YOUR DATA?

Within the association Projekt Management Austria, those offices or employees* who need your data to fulfil their contractual and legal obligations as well as legitimate interests will receive it. In addition, processors commissioned by us (in particular IT service providers and assessors) will receive your data if they require it to fulfil their respective obligations. All contract processors are

contractually obliged to treat your data confidentially and to process it only within the scope of the service provision.

HOW LONG IS YOUR DATA STORED?

We process your personal data, if necessary, for the duration of the entire business relationship (from the initiation, processing to the termination of a contract) as well as beyond that in accordance with the legal and business storage and documentation obligations.

WHAT DATA PROTECTION RIGHTS ARE DUE TO YOU?

You have the right at any time to information, correction, deletion or restriction of the processing of your stored data, the right to object to the processing and the right to data transfer in accordance with the requirements of data protection law. You can address complaints to the Austrian Data Protection Authority (www.dsb.gv.at).

ARE YOU OBLIGED TO PROVIDE DATA?

Within the framework of the business relationship, you must provide the personal data that is necessary for the establishment and execution of the business relationship or which we are legally obliged to collect. If you do not provide us with this data, we will generally have to refuse the conclusion of the contract or the execution of the order or will no longer be able to carry out an existing order and will therefore have to terminate it. However, you are not required to consent to the processing of any data that is not relevant to the performance of the contract or that is not required by law and/or regulation.

IS THERE AUTOMATED DECISION MAKING, INCLUDING PROFILING?

We do not use automated decision-making pursuant to Art. 22 GDPR to reach a decision on the establishment and execution of the business relationship.