



## code of ethics

### **1. initial situation and goal**

Projekt Management Austria (pma) is an Austrian project management association and sees itself as a platform for the exchange of experience and further education.

As a member association of the International Project Management Association (IPMA), pma is also responsible for certification in accordance with IPMA standards. The observance of ethical standards is relevant for the effects exerted on the respective stakeholder groups, not least so that pma receives the trust of members, partners, customers and the public.

### **2. contents / articles**

The following is a list of the individual rules of conduct and principles that serve as an ethical basis for pma's executive bodies and employees.

## **2.1 Article 1 - concerning the Association pma**

pma as an organisation is committed to its mission statement and works according to the following standards:

- pma is an open system and is open to all interested parties.
- pma is a platform for exchange of experience and further education and is therefore committed to its Vision 2020 and not to the creation of individual advantages for the individual members or bodies.
- pma always demands from its organs to treat all persons of the different stakeholder groups fairly and equally, regardless of their gender, race, religion, age or origin.
- pma urges its organs to keep their professional skills up to date and to strive for continuous education and development.
- pma ensures that its organs support the rules of conduct defined here and that those organs strive to ensure that colleagues and partners also comply with them.

## **2.2 Article 2 - Relating to their environment**

pma as an organisation is embedded in an environment and it and its organs observe the following points:

- The high level of responsibility within the framework of certification is taken seriously and, through appropriate measures and systems, ensures that its organs can always assume the role of assessor without being biased by personal motives.
- It will always inform them unsolicited if any circumstances or relationships may cause (or already cause) a conflict of interest. She demands the same of her organs.
- The acceptance (or granting) of gifts or other benefits from persons or organizations with whom their environment has a business relationship is unacceptable to them.
- When organizing events and publishing contributions, studies, etc., potential sponsors or other supporting stakeholders are always disclosed.
- When cooperating with national and international companies and associations, it also demands that they observe the high standards defined here.
- It faces constructive criticism and calls on its organs to accept and offer it. On the other hand, it also appropriately acknowledges the achievements of other organisations and also emphasises them accordingly.

## **2.3 Article 3 - Operational Work**

pma as an association observes the following standards when organizing events and projects:

- pma acts as a trustworthy mediator between all stakeholders in matters concerning their tasks.
- Information about partners or other cooperating organizations, their business or technical facts will be kept confidential, both during and after a cooperation until the time of proper disclosure.
- Certification is always based on the most appropriate and up-to-date criteria and on the latest findings from research and practice.
- pma ensures that employees and executive bodies find a suitable working environment and appropriate opportunities to fulfil their tasks.
- pma supports its members and employees in their professional development.

## **2.4 Article 4 - the obligation towards the company concerning**

With regard to fulfilling its responsibilities towards society, pma observes the following obligations:

- pma will act against any action that is contrary to morality or the law.
- pma always strives to improve the integrity and reputation of the profession (project manager).
- pma seeks to increase knowledge about project management and its application in public.